



WEST OXFORDSHIRE  
DISTRICT COUNCIL

## WEST OXFORDSHIRE DISTRICT COUNCIL

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| Name and date of Committee | <b>Finance and Management Overview and Scrutiny Committee – Wednesday 27 November 2019</b>   |
| Report Number              | <b>Agenda Item No. 7</b>   |
| Subject                    | <b>Cabinet Work Programme</b>  |
| Wards affected             | All  |
| Accountable members        | James Mills, Leader of the Council<br><a href="mailto:james.mills@westoxon.gov.uk">james.mills@westoxon.gov.uk</a>   |
| Accountable officer        | Keith Butler Head of Democratic Services<br>Tel: 01993 861521 Email: <a href="mailto:keith.butler@westoxon.gov.uk">keith.butler@westoxon.gov.uk</a>                |
| Summary/Purpose            | To give the Committee the opportunity to comment on the Cabinet Work Programme published on 15 November 2019.  |
| Annexes                    | <a href="#">Annex 1 – Cabinet Work Programme published 15 November 2019.</a>   |
| Recommendation             | That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.   |
| Corporate priorities       | To maintain and enhance West Oxfordshire as one of the best places to live, work and visit in Great Britain and to meet the current and future needs of residents. |
| Key Decision               | No   |
| Exempt                     | No   |
| Consultees/ Consultation   | None   |

## **1. BACKGROUND**

- 1.1. The Cabinet Work Programme is produced on a monthly basis in accordance with the requirements of the Local Government Act 2000, the Council's Constitution and the Regulations relating to publicity for Cabinet decisions that came into force on 10 September 2012. The programme sets out the Cabinet's work programme for the following three months, as applicable.
- 1.2. The programme [published on 15 November](#), covering the period to February 2020 is included in the [Annex to this report](#), for comment.

## **2. FINANCIAL IMPLICATIONS**

- 2.1. There are no financial implications arising directly from this report.

## **3. LEGAL IMPLICATIONS**

- 3.1. None

## **4. RISK ASSESSMENT**

- 4.1. Not applicable

## **5. ALTERNATIVES/OPTIONS**

- 5.1. The Committee may take such action as it considers appropriate within its terms of reference

## **6. BACKGROUND PAPERS**

- 6.1. None

## Cabinet Work Programme published 15 November 2019

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private   | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker       | Date of Decision | Documents | Notes   |
|-----|--|-----------------------|---|----------------------|------------------|-----------|---|
| 1.  | To adopt an Action Plan to reduce the Council's use of Single Use Plastics   | No                    | No  | Cabinet then Council | 18 December 2019 | None      | Will first be considered by Environment Overview and Scrutiny Committee |
| 2.  | Consideration and approval of legislative and minor updates to the Homeseeker Plus Policy  | No                    | No  | Cabinet              | 18 December 2019 | None      |   |
| 3.  | Approval of Local Council Tax Support Scheme 2020/21, following consultation   | No                    | No  | Cabinet then Council | 18 December 2019 | None      |   |
| 4.  | To consider and approve a proposal that West Oxfordshire District Council undertake prosecutions under the Prevention of Social Housing Fraud Act 2013 on behalf of social housing providers with properties within the district | No                    | No  | Cabinet              | 18 December 2019 | None      |   |
| 5.  | Approval of amounts for fixed penalty notices under section 34(2A) of the Environmental Protection Act 1990  | No                    | No  | Cabinet              | 18 December 2019 | None      |   |

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private   | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker       | Date of Decision | Documents | Notes   |
|-----|--|-----------------------|---|----------------------|------------------|-----------|---|
| 6.  | Approval of revised Regulation of Investigatory Powers Act 2000 Directed Surveillance and Covert Human Intelligence Source Policy; and approval of Investigatory Powers Act 2016 Acquisition of Communications Data Policy | No                    | No  | Cabinet              | 18 December 2019 | None      |   |
| 7.  | Approval of proposals to amend the car parking order to include plots of land at Langdale Gate, Marriotts Close and the Woolgate car park, Witney  | No                    | No  | Cabinet              | 18 December 2019 | None      | Will first be considered by Environment Overview and Scrutiny Committee |
| 8.  | Community Infrastructure Levy: decision as to whether consultation on a revised charging schedule is needed, or whether the previously approved schedule can be put forward for examination                                | Yes                   | No  | Cabinet              | 15 January 2019  | None      |   |
| 9.  | Approval of proposals for a Council Tax exemption scheme for care leavers  | No                    | No  | Cabinet then Council | 15 January 2020  | None      |   |

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private   | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker       | Date of Decision | Documents | Notes |
|-----|--|-----------------------|---|----------------------|------------------|-----------|-------|
| 10. | <p>Consideration and approval of land and property matter relating to economic development</p> <p>Proposed to be considered in private because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - "information relating to the financial or business affairs of any particular person".</p> | No                    | Yes   | Cabinet then Council | 15 January 2020  | None      |       |
| 11. | Summary and Detailed revenue budgets for Base 2020/21; Fees and charges for 2020/21; draft Medium Term Financial Strategy; Council Tax base and parish precepts, and draft Capital Programme Revised 2019/20 plus future years (following consultation and comments from Overview and Scrutiny Committees)   | No                    | No  | Cabinet then Council | 15 January 2020  | None      |       |
| 12. | Approval of CCTV Policy, to ensure compliance with the surveillance camera commissioner code of practice   | No                    | No  | Cabinet              | 15 January 2020  | None      |       |

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private  | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker       | Date of Decision | Documents  | Notes |
|-----|---|-----------------------|---|----------------------|------------------|--|-------|
| 13. | Recommendation of approval of the revised Council Plan  | No                    | No  | Cabinet then Council | 15 January 2020  | Reports considered by the Overview Scrutiny Committees and Cabinet in September and October 2019 |       |
| 14. | Oxfordshire Waste Partnership - Approval of Funding For Partnership Officer Post  | No                    | No  | Cabinet              | 15 January 2019  | None   |       |
| 15. | Solar Energy investment opportunity - recommendation to approve additional loan finance<br><br>Proposed to be considered in private because of the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 - "information relating to the financial or business affairs of any particular person". | Yes                   | Yes   | Cabinet then Council | 15 January 2020  | None   |       |

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private  | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker       | Date of Decision | Documents                          | Notes |
|-----|---|-----------------------|---|----------------------|------------------|------------------------------------|-------|
| 16. | Consideration of tenders for the provision of Electric Vehicle Charging Points and award of contractIt is anticipated that there will be an Appendix to the report which will contain information which will not be published because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - "information relating to the financial or business affairs of any particular person". | No                    | Yes   | Cabinet then Council | 15 January 2020  | None                               |       |
| 17. | Approval of pre-submission draft Garden Village Area Action Plan  | No                    | No  | Cabinet then Council | 12 February 2020 | None                               |       |
| 18. | Approval of proposed revisions to Customer Access Channels  | Yes                   | No  | Cabinet              | 12 February 2020 | None                               |       |
| 19. | Approval of name for the Oxfordshire Cotswolds Garden Village   | No                    | No  | Cabinet              | 12 February 2020 | Consultation/competition responses |       |
| 20. | Consideration and recommendation to Council to approve the budget, fees and charges, capital programme, prudential indicators, Medium Term Financial Strategy, Council Tax and Pay Policy Statement for 2020/21   | No                    | No  | Cabinet then Council | 12 February 2020 | None                               |       |

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker       | Date of Decision | Documents | Notes |
|-----|--|-----------------------|---|----------------------|------------------|-----------|-------|
| 21. | Approval of award of contract for revenues and benefits management system                          | No                    | No  | Cabinet then Council | 12 February 2020 | None      |       |
| 22. | Approval for the award of the contract for the "Our House" project                                 | No                    | No  | Cabinet then Council | 12 February 2020 | None      |       |